

Interested in becoming an **Associate Member** of the Downtown Courtenay Business Improvement Association (BIA)?

Associate memberships are perfect for businesses or organizations that are not within the physical boundaries of the DCBIA but would like to be part of the thriving and supportive business community the DCBIA has to offer.

Please note that priority consideration will be given to business properties adjacent to the current DCBIA boundaries and application from non-adjacent business properties will be considered on their individual merit.

**Benefits of Associate Membership:**

- Listing on the DCBIA website with reciprocal link on associate member's website
- Receive DCBIA newsletters and group emails
- Participation in Market Day and other DCBIA events at DCBIA rates
- Attend DCBIA meetings, serve on DCBIA committees
- Attend DCBIA Business Mixers and other events (grow your business network)
- Advertising opportunities in group buys with Downtown Courtenay branding (ex: CVCollective)
- Serve as "trustee" on the Board – no voting privileges

**Fees:**

- Non-Profit organizations – \$50 for 5 years
- Businesses with up to 4 employees – \$75 per year
- 5-15 employees – \$150 per year
- Over 15 employees – \$200 per year.

Fees are reviewed and established annually by the DCBIA Board of Directors



**DOWNTOWN  
COURTENAY**  
EXPERIENCE MORE

#203 – 580 Duncan Avenue, Courtenay, BC V9N 2M7

## **DOWNTOWN COURTENAY BUSINESS IMPROVEMENT ASSOCIATION (BIA)**

### **ASSOCIATE MEMBERSHIP APPLICATION**

Name of Business:

Physical Address including Postal Code:

Mailing address (if different than above):

Authorized Representative Full Name:

Position/Title:

Email address:

Website address:

Phone:

Facebook:

Twitter:

### **BUSINESS TYPE**

Number of employees (including owners and part-time):

Check primary business type:	Retail or Grocery	Professional Services	Not-for-profit	Restaurant/Café	Hotel/Motel/Hostel/B&B	Other
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Industry or business description:

Business established (DD/MM/YYYY):

Are you a home based business?

Yes

No

I would like to receive the occasional Downtown Courtenay BIA Member Newsletter: Yes No

**Privacy Agreement:** Your information will not be distributed to any 3<sup>rd</sup> party.

**Fee Structure:** \$50 for non-profit organizations per 5 years; businesses with up to 4 employees - \$75 per year, 5-15 employees - \$150 per year and over 15 employees - \$200 per year. (please circle your category)

All associate membership applications will go before the Downtown Courtenay BIA (DCBIA) Board of Directors and must be approved by the board members. The DCBIA reserves the right to refuse associate membership at its sole discretion.

### **Benefits of Associate Membership include:**

- Listing on the DCBIA website with reciprocal listing on associate member's website
- Receive DCBIA newsletters and group emails
- Participation in Market Day and other DCBIA events
- Attend DCBIA meetings, serve on DCBIA committees
- Advertising and marketing participation in DCBIA sponsored campaigns, social media, and print supplements
- Serve as "trustee" on the Board – (no voting privileges)

**Signature of applicant:**

**Date:**

**Approved by:** \_\_\_\_\_  
DCBIA position

**Signature:** \_\_\_\_\_