



Street Entertainer Permit Application

The City of Courtenay regulates the performances of street entertainers in the City. To request a street entertainer permit: Complete the following application and deliver to Courtenay City Hall, 830 Cliffe Avenue, Courtenay BC. You will be contacted to audition for the Downtown Courtenay Business Improvement Association. Upon successful completion of the audition, a \$25.00 permit fee will be required. For more information, see the reverse or contact the City of Courtenay Recreation & Cultural Services at 250-334-4441 or rsc@courtenay.ca

Performer Information

Name(s) of all Performer(s): PLEASE PRINT CLEARLY

Main contact:

Phone #:

Email:

Mailing Address:

Description of performance:

Do you wish to use battery operated amplification?

YES *If yes, provide details:*

NO

Are you (and all other performers in your group) legally entitled to work in Canada?

YES

NO

Privacy Disclaimer: The personal information on this form is collected under the authority of the Freedom of Information and Protection of Privacy Act for the purpose of applicant verification. The application holder's name will be treated as public information, but other personal information we collect will only be released in accordance with FIPPA or as required by law. Questions about how the FIPPA applies to this application can be directed to the City of Courtenay Legislative Services Department at 830 Cliffe Avenue, Courtenay, V9N 2J7 250-334-4441.

By signing below the applicant confirms the following:

If a Street Entertainment application is granted the applicant agrees it will indemnify and save harmless the City of Courtenay and its officials, officers, employees, servants, and agents from all costs, losses, damages, compensation, and expenses of any nature whatsoever suffered or incurred by the City and sustained or caused by the occupation or possession of the permit location, and from all claims, demands suits and judgments against the City and its officials, officers, employees, servants, agents or any of them, on account of or in respect of the premises or of the occupation or possession or use thereof by the Licensee, its servants, agents, contractors, licensees or application holder. The applicant also understands that this permit may be suspended or cancelled without a refund at the discretion of the City of Courtenay if in violation of the Street Entertainer Program and its supporting guidelines.

Applicant Signature:

Date:

Office Use Only:	Application received by:	ID # and type:	<input type="checkbox"/> \$25 fee received	Date:
	DCBIA representative(s):	Audition date:	Notes:	
		Performer approved? <input type="checkbox"/> YES <input type="checkbox"/> NO		

City of Courtenay Street Entertainer Program

Street entertainers wishing to perform on public property must apply for and receive a Street Entertainer Permit. To request a permit, please follow these steps:

Step 1: Complete the application on the reverse

Step 2: Submit the completed application with a piece of identification, in person at Courtenay City Hall, 830 Cliffe Avenue.

Step 3: You will be contacted to audition for the Downtown Courtenay Business Improvement Association. (video auditions will be accepted).

If your audition is successful, go to City Hall and pay the \$25.00 non refundable permit fee and get a photo done.

Step 4: You will be notified when your permit and identification badge can be picked up. The permit will be issued for a 12 month period. You will also need to take part in an orientation on the designated street entertainer locations.

General Information:

- Performances are permitted between 10:00 am and 10:00 pm, seven days a week
- Performances are limited to a maximum of two hours in any one location. You cannot repeat a performance at the same location on the same day.

Locations: There are five designated locations. Private property is not covered by the Street Entertainer Program.

Unrestricted location: allows amplification audible beyond 75 metres; no amplified vocals

- Sid Williams Theatre fountain plaza

Restricted Location: no amplification except non-acoustic instruments. No sound audible beyond 75 metres

- Comox Valley Centre for the Arts (Comox Valley Art Gallery) Plaza
- 5th and England - north east corner (old Palace Theatre site)
- 5th and England – north west corner (near parking lot at 407 5th Street)
- 4th and England – south west corner (near municipal parking lot)

Dos and Don'ts:

Do:	Don't:
<ul style="list-style-type: none">• Ensure your ID badge is clearly displayed during your performance• Remove all litter and garbage generated by the performance• Keep the sidewalk clear for pedestrians• Feel free to have an open container for donations and/or sell recordings during your performance• Vacate the premises if requested by a Peace Officer, i.e. Bylaw Enforcement or other City representative• For groups: ensure all group members are included on your permit. Group performances must include at least two of the group members	<ul style="list-style-type: none">• Use profanity• Use dangerous props• Use props in a way that could injure or cause damage to the public• Consume, or perform under the influence of, alcohol or drugs• Aggressively solicit for donations, verbally or otherwise• Perform at a location that has already been booked for a special event, unless permitted by the City or event organizer

Failure to comply with the above restrictions could result in a fine and/or suspension or cancellation of your permit.

Questions?

Contact the Recreation & Cultural Services Department at 250-334-4441 or email rcs@courtenay.ca

For further details, read the City's Street Entertainer Bylaw No. 2749, 2013.